

## COMMITTEE GROUND RULES

1. Committee members are expected to regularly attend and actively participate in meetings. If you are unable to attend a meeting, please do your best to find a substitute. Summaries from each meeting will be distributed to MWPAAC members. King County staff will be responsible for providing information and responding to all questions that are raised.
2. King County would like discussion to stay within the agenda presented prior to the meeting. Items outside the agenda can be discussed at the end of the meeting and then scheduled for further evaluation as determined by the Committee.
3. King County will make sure that all copies of agendas and meeting handouts are available to all MWPAAC members.
4. Information presented prior to the Executive's decision on what he will recommend to the council is all a work in progress. WTD's goal is to work in a collaborative and open way with MWPAAC to get its input before the Executive makes a final decision. If members intend to share what WTD has provided in public forums, particularly in a manner intended to bypass the rate development process, then WTD will suspend the meetings. Meetings would resume after the Executive transmits his recommendation to the council.
5. The subcommittee will make a recommendation to the full MWPAAC membership which will then make recommendations to the Executive before he transmits the rate proposal. Subsequently, MWPAAC will then make recommendations to the Council during its deliberations.